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# SAPPMA CODE OF CONDUCT

## PREAMBLE

SAPPMA (Southern African Plastic Pipe Manufacturers Association) is a voluntary self-regulating Association incorporated under the laws of South Africa as a Section 21 Company and represents plastics pipe manufacturers and other stakeholders in the value chain.

The members of SAPPMA agree to bind themselves to this Code of Conduct, the Memorandum of Incorporation and the production and marketing of highest quality products.

## OBJECTIVES OF THIS CODE

1. To ensure members only produce and market top quality products, fully compliant to all relevant standards and specifications
2. To promote and ensure ethical business activities in all areas of operation
3. To differentiate between quality producers and others

## OBJECTIVES OF THE ASSOCIATION

1. To promote and monitor the best possible quality of plastic pipe products produced, marketed and sold by its members

2. To promote ethical business activities in all areas of operation of member companies
3. To encourage compliance with the relevant national and international standards and specifications within the plastic pipe industry
4. To play a key role in upgrading and amending existing standards and specifications, or develop new standards applicable to the plastic pipe industry
5. To provide technical design information to the plastic pipe industry by way of consultations, conferences and technical literature
6. To work towards the long-term sustainability of the plastics pipe industry in Southern Africa
7. To act as a forum and voice for and within the plastic pipe industry

#### MEMBERS SHALL

1. Be listed under the ISO 9001:2008 scheme, or at least pass a special SAPPMA systems audit. In any event should members work to achieve ISO 9001
2. Comply with all requirements of relevant national product standards that are recognized by the Association
3. Comply with all internal standards and requirements in addition to the above, which might be introduced into SAPPMA by mutual agreement

4. Not supply counterfeit products and pay due regard to trade mark, copyright, patent ownership and all other intellectual property rights
5. Maintain the highest ethical standards and refrain from negative marketing, misleading advertising or the spreading of rumours about competitors or their products
6. Comply with all national and local laws and regulations, including environmental laws or regulations
7. Refrain from any form of corruption with customers, suppliers, competitors, legal authorities and any other persons
8. Refrain from any anti-competitive behavior, including the fixing of prices or other trading conditions, the division of markets through the allocation of customers, suppliers, territories or types of goods, or collusive tendering
9. Maintain the highest ethical standards in all areas of operation
10. Allow all SAPPMA factory audits, whether announced or unannounced, including sampling and testing of products
11. Suspect quality encountered in the market should be factually brought to the attention of SAPPMA who will have supplied samples independently tested
12. Pay the prescribed membership fees within the stipulated or agreed period, failing which action might be taken in terms of clause 1.5.4.2 of the SAPPMA MOI

## REGULATION

Any complaint that a SAPPMA member is in breach of this Code of Conduct shall be reported to the SAPPMA CEO for investigation. Non-compliance with this Code of Conduct may lead to expulsion from SAPPMA, as outlined below (refer to clause 1.5.4.2 of the SAPPMA MOI)

## DISCIPLINARY STEPS

- a) Letter or e-mail to member, allowing reasonable time to rectify
- b) Temporary suspension (6 months) and published on SAPPMA website
- c) Suspension (12 months, plus re-application) and published on SAPPMA website
- d) Arbitration Committee: Chairman of the Board, CEO, 1 Board Member (not involved in the case), Audit Manager

**ANNEXURE A (ONLY APPLICABLE TO PIPE MANUFACTURERS)**

We manufacture the following products:

	Product	SANS/ISO Standard

1. We confirm that we are listed under the ISO 9001:2008 quality management system or alternatively, passed a SAPPMA systems audit and as such strives towards successful maintenance and improvement of these systems
2. We agree to conform to the latest issue of the SAPPMA 'Minimum Standards'

3. We acknowledge the SAPPMA Policy and Standard related to the use of regrind PE-HD material: 'SAPPMA Policy for the use of Recycled PE-HD material' and hereby confirm our acceptance and conformance to it
4. We only use virgin grade approved polymers and in terms of the relevant product standards no third party regrind PE-HD material. We also do not add any fillers
5. We confirm that we do not use heavy metal additives in the production of PVC pipe
6. As senior managers of this company we carry full responsibility of the products manufactured and therefore endorse this quality statement by the inclusion of our signatures:

**BY SIGNING THIS DOCUMENT MEMBERS AGREE TO ABIDE BY ITS CONDITIONS**

Company Name \_\_\_\_\_

Signed at \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

Name & Designation \_\_\_\_\_